

**PRELIMINARY 20-DAY NOTICE**

IN ACCORDANCE WITH SECTIONS 3097 AND 3098, CALIFORNIA CIVIL CODE, THIS IS NOT A REFLECTION OF THE INTEGRITY OF ANY CONTRACTOR OR SUBCONTRACTOR.

<p><b><u>NOTICE TO:</u></b> (Identify Name &amp; Address of Party)</p> <p><b><u>PROPERTY OWNER</u></b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b><u>PRIME CONTRACTOR</u></b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b><u>CONSTRUCTION LENDER</u></b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b><u>NOTICE FROM</u></b> <b><u>(“CLAIMANT”):</u></b> (Identify Name &amp; Address &amp; Phone)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>YOU ARE HEREBY NOTIFIED THAT the CLAIMANT, has furnished or will be furnishing labor, services, equipment, or materials, of the following general description: (Identify Work/Materials Provided by Claimant)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>These services have been contracted for by: (Identify Name &amp; Address of Party Who Hired Claimant)</p> <p>_____</p> <p>_____</p> <p>An estimate of the total price of the labor, services, equipment or material furnished or to be furnished is \$ _____.</p> <p>Property Address where labor, services, equipment or materials is furnished or to be furnished: (Identify Name &amp; Address of Party Who Hired Claimant)</p> <p>_____</p> <p>_____</p>
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**NOTICE TO PROPERTY OWNER - If bills are not paid in full for the labor, services, equipment or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor, or (2) any other method or device that is appropriate under the circumstances. Other than residential homeowners of dwellings containing fewer than five units, private project owners must notify the original contractor and any lien claimant who has provided the owner with a preliminary 20-day lien notice in accordance with Section 3097 of the Civil Code that a notice of completion or notice of cessation has been recorded within 10 days of its recordation. Notice shall be by registered mail, certified mail, or first-class mail, evidenced by a certificate of mailing. Failure to notify will extend the deadlines to record a lien.**

Dated: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Agent for CLAIMANT  
Signed by: \_\_\_\_\_

**PROOF OF SERVICE AFFIDAVIT**

I, \_\_\_\_\_, declare that on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I served copies of the attached Preliminary Notice to the following parties identified on the Notice:

- Property Owner
- Prime Contractor
- Lender

I served the attached Preliminary Notice:

- By personally delivering the notice to the identified parties;
- By First Class Certified or Registered Mail service, postage prepaid, addressed to the party at the address shown on the Preliminary Notice document.

I declare under penalty of perjury that the foregoing is true and correct.

Dated: \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Agent for CLAIMANT

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_