

Prepared and sent by:

Name: _____
Company: _____
Address: _____

Phone: _____
Fax: _____

**NOTICE OF CLAIM OF LIEN UPON FUNDS BY
FIRST, SECOND, OR THIRD THEIR SUBCONTRACTOR / SUPPLIER**
N.C.G.S. 44A-19(b)

**Name and address of the party claiming
the lien upon funds:**

**Name and Address of the Following, if
applicable, against whom subrogation is
claimed:**

General Contractor | Check if this party
contracted with claimant: ☐

**General Description of the real property
improved:**
Street address, tax lot and block number, reference to
recorded instrument, or any other description of real
property is sufficient, if it reasonably identifies what is
described.

First Tier Subcontractor | Check if this
party contracted with claimant: ☐

**General Description of claimant’s
contract, including the names of the
parties to the contract:**

Second Tier Subcontractor | Check if this
party contracted with claimant: ☐

**Amount of lien upon funds claimed by
the lien claimant under the contract:**

\$ _____

The undersigned lien claimant gives this notice of claim of lien upon funds pursuant to North Carolina law and claims all rights of subrogation to which he is entitled under Part 2 of Chapter 44A of the General Statutes of North Carolina.

Signed this ____ day
of _____, 20____.

Agent for the Claimant
Signed by: _____
Title: _____

PROOF OF SERVICE AFFIDAVIT

I, _____, being duly sworn, deposes and says that I am over the age of 18 years old, that this affidavit is made upon my own personal knowledge, and that on the _____ day of _____, 20____, I served the attached Notice of Claim of Lien Upon Funds to the following party at these stated addresses:

☐ Prime Contractor ☐ First Tier Subcontractor

☐ Second Tier Subcontractor ☐ Property Owner

I served the attached document:

- ☐ By personally delivering the notice to the identified parties;
- ☐ By First Class Certified or Registered Mail service, return receipt requested, postage prepaid.

<div>Sworn to and subscribed before me, undersigned Notary Public, on the date signed, as indicated to the right:</div> <div></div> <div>_____ Notary Public</div>	<div>Signed this ____ day of _____, 20____.</div> <div></div> <div>_____ Agent for the Claimant</div> <div>Signed by: _____ Title: _____</div>
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