

# Express Lien

Mechanics Lien Fax Order Form

**Step 1:** Fill out this form

**Step 2:** Fax it back to us at (866) 293-3669

**Step 3:** Your lien is delivered to the recording county within 5 working days, and notice of filing is sent to the property owner and all interested parties. Rush orders delivered to recording county within 1 working day.

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## Your Information:

Company Name: \_\_\_\_\_

Mailing Address (Street, City, State, Zip):  
\_\_\_\_\_  
\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

### Ordered from us before?

If so, you can skip this part, and just give us the email address associated with your account here:  
\_\_\_\_\_

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## Project Information:

Your Role in Project:

- General Contractor
- Subcontractor
- Sub-Subcontractor
- Supplier
- Other (\_\_\_\_\_)

Project Type:

- New Residential
- Commercial
- Residential Improvement
- Public / State / Federal
- Other (\_\_\_\_\_)

**Lien Smarter...Get Paid**

[www.expresslien.com](http://www.expresslien.com)

Who Hired You:

- Property Owner
- General Contractor
- Subcontractor
- Sub-Subcontractor
- Tenant
- Other (\_\_\_\_\_)

Company/Person Who Hired You

Name: \_\_\_\_\_

Mailing Address (St, City, State, Zip)

\_\_\_\_\_  
\_\_\_\_\_

Exact Address Where Work Was Performed:

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

Legal Property Description, if known (i.e. Lot, Square, Subdivision)

\_\_\_\_\_

Name of Property Owner, if known: \_\_\_\_\_

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### About Your Lien

Dollar Amount Owed To You: \$\_\_\_\_\_

First Date Materials Provided or Labor Performed:

\_\_\_\_/\_\_\_\_/\_\_\_\_

Last Date Materials Provided or Labor Performed:

\_\_\_\_/\_\_\_\_/\_\_\_\_

Description of Materials and/or Services Provided:

\_\_\_\_\_

\_\_\_\_\_

#### More Than 1 Lien?

Are you looking to order a large number of liens? Contact us about bulk pricing, and feel free to send us a spreadsheet of all addresses and amounts due, rather than filling out a form for each.

When returning this form, please send it along with a copy of your invoice or pay application for the work being claimed in this lien.

## Lien Smarter...Get Paid

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**IMPORTANT TERMS OF USE OF THE EXPRESS LIEN SERVICE** is incorporated into this Order Form and Contract by reference. You can view these terms of use at:

<http://www.expresslien.com/our-story/terms-of-use/>

By signing below, you are agreeing to these Terms of Use.

**Payment:**

Credit Card Number: \_\_\_\_\_ AMEX / VISA / MC / DISC

Expiration: \_\_\_\_/\_\_\_\_ CID: \_\_\_\_\_ Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

I agree to the above terms and conditions, and authorize Express Lien to charge my credit card in the amount of \$295.00 for each private lien ordered, and \$395.00 for each public lien ordered. Rush charge, if requested, is \$95.00.

**X:** \_\_\_\_\_ **(Signature)**

**Printed Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

***Rush It?***

We ordinarily get lien orders out of our door within 5 days of an order. You can rush the order for \$95.00, in which case it will be sent for filing within 1 business day.

Just check this box:

Remember, rush orders are subject to our Terms of Use. We guarantee your document gets drafted and sent for recording within 1 business day from receipt of payment, but this does not guarantee the document will be recorded within 1 day, or upon presentment to the county. We will deliver the document within 1 business day to the county, but each county has different turn-around recording times, and we cannot guarantee when they will record.

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